



# APPLICATION FOR APPROVAL AS A FINAL ASSESSOR - AMSA 565

Marine Safety (Domestic Commercial Vessel) National Law Act 2012  
Marine Order 505 (Certificates of competency – national law) 2022

Australian Government  
Australian Maritime Safety Authority

## A. Registered training organisation (RTO) details

Organisation name	RTO code number
<input type="text"/>	<input type="text"/>

Location of main operations

Additional locations in which RTO operates

Authorised person:

Title (Mr, Mrs, Dr, etc)	Surname	Given Names
<input type="text"/>	<input type="text"/>	<input type="text"/>

Phone	Mobile	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position or role

## B. Approvals required

Approval is requested with respect to assessments for the issuance of certificates of competency associated with the following MAR Maritime Training Package qualifications.

- Certificate I in Maritime Operations (Coxswain Grade 2 Near Coastal)  Yes  No
- Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal)  Yes  No
- Certificate II in Maritime Operations (Marine Engine Driver Grade 3 Near Coastal)  Yes  No
- Certificate III in Maritime Operations (Marine Engine Driver Grade 2 Near Coastal)  Yes  No
- Certificate III in Maritime Operations (Master up to 24 metres Near Coastal)  Yes  No
- Certificate III in Maritime Operations (Master Inland Waters)  Yes  No

## C. Approval criteria

- Is the organisation registered with the Australian Skills Quality Authority (ASQA), the Training Accreditation Council Western Australia (TAC) or the Victorian Registration and Qualifications Authority (VRQA)?  Yes  No
  - Is the organisation in liquidation or insolvency administration?  Yes  No
  - Does the organisation agree to only provide assessment for the qualifications mentioned in this approval and in accordance with the approval and scope of ASQA, TAC or VRQA registration?  Yes  No
  - Does the organisation have a documented assessment strategy that will be followed for all assessments associated with this approval?  Yes  No
  - Does the organisation agree to deliver assessments in accordance with the MAR Maritime Training Package, the AMSA Mandated Practical Assessment (AMPA), and any directions issued by AMSA for this purpose?  Yes  No
  - Is this assessor part of a third party provider that deliver training and/or assessment on your behalf.  Yes  No
  - Has the organisation entered into any partnership or subcontracting arrangements for the delivery of assessments for which approval is requested?  Yes  No
- Please provide details of other third party providers.

## D. Individual assessor details

Please list the details of each individual who will be carrying out the assessments on behalf of the approved organisation and attach copies of their certificate(s) of competency, other relevant qualifications and/or documents supporting claims of industry experience to this application.

Assessor name and signature	Highest deck certificate of competency and/or highest engineering certificate of competency	Certificate number(s)
	AQF qualification or unit of competency as per items 1, 2 or 3 of Schedule 1 of the RTO Standards (2015)	

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## E. Attachments

Copies of the following current and valid documents must be attached to this application form:

1. Supporting evidence that shows the MAR Maritime Training Package qualifications that are on scope.
2. Details of any subcontracting arrangements with respect to assessments.
3. Certificates of competency, other relevant qualifications, and/or claims of industry experience with respect to each nominated assessor.
4. Working with Children or recent national police background check.

## F. Declaration and consent

I declare that:

- To the best of my knowledge the information provided by me in this application, and any attachments I have included with this application, is true and correct.
- I have checked that all of the required supporting documents are attached to this application form.
- I understand and acknowledge that a person is guilty of an offence under section 137.1 of the *Criminal Code Act 1995* if the person gives false or misleading information, or omits anything without which the information is misleading, to a Commonwealth entity, to a person who is exercising powers or performing functions under a law of the Commonwealth, or the information is given, in compliance, or purported compliance, with a law of the Commonwealth.
- I consent to the Australian Maritime Safety Authority making all reasonable enquiries in order to verify that the information provided in this application (and any attachments included with this application) is true and correct.
- I understand and acknowledge that the Australian Maritime Safety Authority may ask for any information or document that it reasonably considers necessary for consideration of this application.
- I understand and acknowledge that the Australian Maritime Safety Authority may ask another person to provide any information, document or agreement that is considered reasonably necessary for consideration of this application.

Signature

Name

Date

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### Privacy Statement

The collection of information requested in this form is required or authorised by *Schedule 1* of the *Marine Safety (Domestic Commercial Vessel) National Law Act 2012* (the Act). It will be used for purposes related to the Act and may be provided to Commonwealth or State/Territory government agencies for the purposes of marine safety. Failure to provide the information may result in the transaction not being processed. To contact us, or for more information on how to access or correct your personal information, how to make a privacy complaint, or how your information may be used or disclosed for purposes beyond those described in this statement, visit [www.amsa.gov.au/privacy](http://www.amsa.gov.au/privacy).

## How to Lodge

Email applications can be sent to: [Nearcoastal.RTO@amsa.gov.au](mailto:Nearcoastal.RTO@amsa.gov.au)

Postal applications should be addressed to:

Australian Maritime Safety Authority  
Attention: Operations - Seafarer Certification  
GPO Box 2181  
Canberra ACT 2601  
Australia